



Estd. 1966

OFFICE OF THE PRINCIPAL **B. H. COLLEGE, HOWLY**

Regd. No. 150/1972-73

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BHC :

Date :

From : **Dr. Bhushan Chandra Pathak**
Principal

NOTICE

Dated: 09/10/2026

It is hereby informed to all eligible students of the college that applications for Fee Waiver 2026 are to be submitted through the Assam State Higher Education Student Portal. Students intending to avail themselves of the fee waiver are advised to follow the prescribed procedure and complete the application process as per the guidelines given below:

1. Students must be registered on the "Assam Samarth Students Portal" (<https://assamshesp.samarth.edu.in/index.php/site/login>).
2. Log in using the Enrolment/Roll Number, password and CAPTCHA.
3. From the Dashboard, select Student Services → Scholarship and locate "FEE WAIVER 2026" for the relevant academic year. Click on Apply.
4. Enter the required family income details and upload the applicable Family Income Certificate or supporting document in a clear and legible format.
5. Read the declarations carefully, accept the applicable declarations, verify all the details and click on Submit to complete the application.

Students are advised to keep the necessary income details and documents ready before applying and to ensure that all information furnished is accurate. Students whose Fee Waiver application option is not active in their Samarth login must contact the college authority for necessary assistance, as applications can be submitted only after the students have been onboarded onto the Fee-Waiver Application Portal. All eligible students are requested to take note of the above instructions and complete the application process within the stipulated time, as notified by the competent authority.

Principal
B.H. College, P.O: Howly

Principal
B.H. College, Howly

**GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA, GUWAHATI -19**

No.E.539875/2024/4

From: Smti Sumitra Dev, AES
Deputy Director of Higher Education, Assam,
Kahilipara, Guwahati-19.

To: 1). The Registrars
All State Universities of Assam.

2). The Principals,
All Govt./ Provincialized/ PDUAM/ Autonomous/ Govt. Model Colleges of Assam

Sub:Opening of Assam SAMARTH Portal for submission of applications under the Fee-Waiver Scheme for UG 3rd,5th & 7th and PG 1st & 3rd Semester.

Sir/Madam

In continuation of the Fee-Waiver Scheme of the Government of Assam, I am directed to inform you that the Fee-Waiver Application module in the Assam SAMARTH Portal shall be opened for eligible students for UG 3rd,5th & 7th and PG 1st & 3rd Semester as per the schedule given below:

Sl No.	Activity	Timeline
1	Opening of Fee-Waiver Applications	07-10-2026
2	Verification of forms by institutions starts from	08-10-2026
3	Last date for submission by students	25-10-2026
4	Last date of verification & submission of forms by institution	31-10-2026

It may be noted that Aadhaar is mandatory for availing the benefits of the Fee-Waiver Scheme. Accordingly, the present application process through the Assam SAMARTH Portal has been introduced primarily to facilitate the Aadhaar-based verification/authentication of students (like Nijut Moina & Nijut Babu) who wish to avail the Fee-Waiver benefit and to ensure that the benefit is extended only to eligible students.

The following points may be noted:

1. The eligible students must apply for the Fee-waiver scheme through **<https://assamshesp.samarth.edu.in/index.php/site/login>**
Note that the students will be able to apply through Assam Samarth only if they are onboarded onto the Fee-waiver application portal by the Institutions.
2. The Institutions must ensure that the name of the student in Assam Samarth Portal and Aadhaar must be same.
3. The Institutions must ensure that the applications are duly scrutinized and verified within the prescribed timeline keeping in mind the Guidelines of Fee Waiver Scheme.
4. Institutions are requested to inform all eligible students about the opening of the application process and ensure that no eligible student is left out due to lack of information.

All concerned institutions are requested to extend necessary cooperation for smooth and timely completion of the Fee-Waiver application and verification process through the Assam SAMARTH Portal.

Yours faithfully,

Digitally signed by
SUMITRA DEV
Dy. Director of Higher Education, Assam
Kahilipara, Guwahati-19.

Memo No.E.539875/2024/4-A

Copy to:-

1. The Chief Coordinator, Regional SAMARTH Support and coordination Centre, Assam for kind

information.

2. P.S. to the Commissioner and Secretary to the Govt. of Assam, Higher Education Department, Dispur, Ghy-06 for information.

3. Divya Karwal, Head (Research, Technology and Development), Samarth, Delhi for kind information.

4. Mohsin Ali, Solution Architect, Samarth, Delhi for kind information.

(e-Signed)

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Dy. Director of Higher Education, Assam
Kahilipara, Guwahati- 19.

STANDARD OPERATING
PROCEDURE

Student Application for
Fee Waiver 2026

Assam State Higher Education Student Portal

FOR STUDENT USERS

Open Scholarship

Select Fee Waiver

Enter Income

Upload Certificate

Submit

Purpose: To provide a visual, step-by-step procedure for eligible students to apply for Fee Waiver 2026 through the Assam State Higher Education Student Portal.

1. Before You Start

- Ensure that you are registered in the Assam Samarth Students Portal <https://assamshesp.samarth.edu.in/index.php/site/login>
- Keep the required family income details and the applicable income certificate/document ready for upload.
- Ensure that the uploaded document is clear and legible.
- Do not share your login password or other confidential credentials with anyone.

2. Step-by-Step Application Procedure

The following steps are based on the complete screen recording provided for the Fee-Waiver application process.

2.1. Log In to the Student Portal

Enter your Enrolment / Roll Number, password and Captcha, then click “Login”.

Registered User?
If you have registered earlier, please login below.

Login

Enrolment / Roll Number
2611088011 ✓

Password
..... ✓

Click on the text to change the captcha

Captcha **3618776**

Login

Assam State Higher Education Student Portal
Student Portal

General Instructions for Login

New User?
If you are registering for the first time, please click the button below.

Register

Help and Instructions

Welcome to the Assam State Higher Education Student Portal!

Please follow these instructions to access the student portal, where you can find essential resources, digital ID card, programme details and more:

In case you are a first-time user of the portal:
Click on 'New Registration' button above to generate your log in credentials.

If you have registered earlier:
You can log in directly by entering your enrolment/roll number credentials for the portal, your password and the captcha in the login form.

In case you have forgotten your password:
Please use the link below to reset your password.

Reset Password

Figure 1. Student login page.

2.2 Home Screen After Login

After successful login, the student is taken to the Dashboard/Home screen. From the left-side Student Services menu, select “Scholarship” to view available scholarship opportunities.

The screenshot shows the Assam State Higher Education Student Portal dashboard. The browser address bar displays <https://assamshesp.samarth.edu.in/index.php/dashboard>. The page header includes the AHE logo, the text "ASSAM STATE HIGHER EDUCATION STUDENT PORTAL STUDENT PORTAL", a search bar, and links for "Public Notice(s) / Results", "AB", and "DEMO". The left sidebar menu is titled "MENU" and lists "Student Services" with a dropdown arrow. Under "Student Services", the options are "Dashboard", "Profile", "CL EPM - Bachelor of Management", "Banking Details", and "Scholarship". The "Scholarship" option is highlighted with a red rectangle. Below the menu, a red text label says "Click on Scholarship". At the bottom of the sidebar, it says "Powered by eGov". The main content area is titled "Dashboard" and shows a "PROGRAMME DETAILS" button. Below this is an "ID Card" section displaying a student ID card with the following information: Student's Name, Father's / Mother's Name, Name Of Program, and Date Of Birth (20/05/2002). The ID card also features a QR code and a watermark.

Figure 2. Student dashboard/home screen after login.

2.3 Open Scholarship Opportunities

From the Dashboard/Home screen, open the “Scholarship” section under the Student Services menu. In the Scholarship Opportunities list, locate “FEE WAIVER 2026” for the relevant academic year and click the corresponding “Apply” button.

The screenshot shows the Assam State Higher Education Student Portal. The top navigation bar includes the AHE logo, the portal name, a search bar, and a dropdown menu for 'Public Notice(s) / Results'. The left sidebar contains a 'MENU' section with 'Student Services' expanded, showing options like Dashboard, Profile, Scholarship, Banking Details, and a 'Scholarship' link. The main content area is titled 'Scholarship Opportunities' and shows 'Showing 2 of 2 items.' Below this is a table with the following data:

#	SCHOLARSHIP OPPORTUNITIES	ACADEMIC YEAR SESSION	STATUS	ADMIN REMARKS	APPLY	ADMIN CORRECTION REMARK
1	NIJUT BABU 2026	JULY 2026	Application ID: 1278912:OPEN		Apply	
2	FEE WAIVER 2026	JULY 2026	Application ID: 1731763:OPEN		Apply	

The 'FEE WAIVER 2026' row and its corresponding 'Apply' button are highlighted with red boxes. A red text label 'Click on Apply' points to the highlighted button.

Figure 3. Scholarship Opportunities page.

2.4 Enter Family Income Details

The Fee Waiver Details & Uploads page opens. Enter the student's Family Income in the prescribed field. Read the declarations carefully.

The screenshot displays the 'Fee Waiver Details & Uploads' page. The header includes the AHE logo, navigation links, a search bar, and a 'Public Notice(s) / Results' button. The left sidebar contains a 'MENU' with options like 'Dashboard', 'Student Services', 'Profile', 'Banking Details', and 'Scholarship'. The main content area contains the following form elements:

- Family Income ***: A text input field containing '300000', highlighted with a red box. To its right is a red button labeled 'Insert Family income'.
- Family Income Certificate ***: A section with a green 'Select file' button. Below it, text specifies accepted file types: '(Accepted file types: JPG, JPEG, PDF | Min Size: 10 KB | Max size: 500 KB)'.
- Declarations**: Three checkboxes, all of which are checked and highlighted with red arrows:
 - ☒ I hereby provide my consent for the use of my Aadhaar number, biometric data and/or One-Time Password (OTP) for establishing my identity in connection with the respective scholarship scheme
 - ☒ I have no objection to authenticating myself through Aadhaar and fully understand that the information provided by me shall be used for authentication of my identity for the purpose stated above
 - ☒ I hereby voluntarily give my consent to the Government of Assam for collecting, collating, processing and sharing the information provided by me for the proper implementation of the respective government beneficiary scheme or any other relevant government beneficiary scheme in the future.
- Buttons**: At the bottom are 'Submit' (green) and 'Back' (grey) buttons. A red arrow points to the 'Submit' button with the text 'Click on Submit'.

Red arrows also point to the three checked checkboxes with the text 'Tick on the Check boxes'.

Powered by eGov

Figure 5. Fee Waiver Details & Uploads page.

Fee-Waiver Application Flow at a Glance

- 2.1** Log in to the Assam State Higher Education Student Portal.
- 2.2** In the Home Screen Click on Scholarship.
- 2.3** Locate FEE WAIVER 2026 and click Apply.
- 2.4** Enter the Family Income. Upload the applicable Family Income Certificate. Read and accept the declaration. Verify the details and click Submit.

Important: A student can apply through SAMARTH only after being onboarded onto the Fee-Waiver Application Portal. Student should contact their respective Institutions if Fee-waiver application is not active in their login.