



B. H. COLLEGE, HOWLY

Regd. No. 150/1972-73

Estd. 1966

P.O. Howly, Dist. Barpeta (Assam), Pin- 781316

Website : www.bhcollege.ac.in ❖ Email : bhcollege1966@gmail.com ❖ Mob : 9435513261

Action Taken Report for the Academic Session 2023-24

Sl. No.	Criteria	Action taken for the year
1	Curricular Aspects	<ol style="list-style-type: none">1. Academic activity calendar has been prepared by IQAC for the Academic Year in accordance with the Academic Calendar of Gauhati University.2. Departmental Calendars of Activities (Academic and Co-curricular) were prepared by the respective departments and the departmental activities were executed accordingly.3. The teaching faculty prepared the teaching plans based on the course curriculum and Academic Calendar and made sure that the teaching plans were meticulously followed..4. The IQAC along with the Academic Committee carried out periodical reviews and ensured that the objectives of the curriculum were achieved by departments.5. Four Year Undergraduate Programme under the New education policy was introduced.6. The various Certificate Courses existing in various subjects were continued and 5 new add on courses were added in order to improve the knowledge base of the students.
2	Teaching-Learning and Evaluation	<ol style="list-style-type: none">1. The College has a functional Learning Management System through which pre-scheduled online classes can be taken with a smooth notification system for the students. The teachers can also share e-resources through the Learning Management System.2. ICT Panels have been installed in the classrooms to ensure a more interactive environment which helps the teachers create a lively demonstration of the subject matter being taught and hence enrich the teaching-learning process.3. IQAC has organised ICT based skill enhancement workshops for training for the teachers which has helped them use the ICT facilities in a more fruitful way.4. IQAC has co-ordinated with various departments to organise Workshops, Conferences and Seminars during the academic year.5. Study tours, field visits, group discussions, and seminars were conducted by various departments as a part of experiential learning incorporated in the syllabus in order to ensure learning



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		<p>through exposure.</p> <p>6. The performance of the students has been assessed by a thorough internal evaluation process with the help of the Examination Branch and the respective departments and steps such as remedial classes have been taken to cater to the students requiring additional academic guidance. The teachers maintain the registers regarding the remedial classes taken.</p> <p>7. Group discussion and Viva voce as integrated in various project based papers have been conducted by various departments as a part of internal evaluation as well as student enrichment.</p>
3	Research, Consultancy and Extension	<p>1. The faculty members have been encouraged to apply for guideship in Ph.D programmes under the University and currently 4 faculty members have Ph.D. guideship.</p> <p>2. The faculty members have been encouraged to attain positions in the editorial boards of reputed journals and publications. As a part of the process, some of the departments of the college have released their own journals and have an editorial board of their own.</p> <p>3. The system of reward through financial grants has been planned through faculty members shall be awarded with financial grants for successful publication of research papers, participation in FDPs and other programmes which enhance the culture of research</p> <p>4. Institution-community network has been strengthened through various extension activities and outreach programmes carried out by respective departments of the college as well as various cells created for the purpose.</p> <p>5. The report and photographs of events held in the college have been regularly uploaded to the college website.</p> <p>6. 18 Academic MoUs and collaborations have been established with other colleges and institutions. Faculty exchange programmes have been initiated and executed through these MoUs with different colleges. Moreover, the college has entered into an MoU with ASTEC for the purpose of conducting Green Audit and creating awareness among the students about the importance and strategies to create a sustainable environment.</p>



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4	Infrastructure and Learning Resources	<ol style="list-style-type: none">1. The college has ensured increase in the availability of the e-journal and printed journal resources in the library.2. Construction 2 additional smart classrooms has begun in the BBA department.3. The college has ensured the construction of the plant required for vermicompost system.4. The construction of the required infrastructure for a biogas plant has been completed.5. Construction of additional infrastructure for the purpose of administrative support of the college has also begun.6. The College Auditorium has been renovated in order to increase it's seating capacity with an approximate cost of Rs. 60 lakhs.
5	Student Support Progression	<ol style="list-style-type: none">1. Mentor system has been followed to provide insightful guidance to the students. The Teachers guide the student mentors and the student mentors provide mentorship to the allocated student mentees under active support and guidance of the teachers.2. In class observation and periodic exercises are carried out by the teachersto identify students' progression and academic guidance is provided to the students to boost their performance.3. Remedial/Specialclasses have been provided wherever required.4. Co-curricular and Extracurricular activities arecarried by each department for students. Various departments have included the students to participate in the extension activities in order to provide a platform to discover and showcase their social responsibilities5. Career counseling and placement drives activities have been carried out through the Student Counselling, Training and Placement Cell. Two place ment drives, one each with SBI Life, Barpeta Branch and LIC, Barpeta Road were organised.6. Participation of students in various activities has been ensured through the student union, NCC, NSS, Scouts and Guide, Cultural Committee, College Magazines, etc.
6	Governance, Leadership and Management	<ol style="list-style-type: none">1. As per the norms, The IQAC functions throughout the year for quality assurance.2. IQAC has subdivided the perspective plan year wise and it will be the action plan of IQAC for subsequent years. This action plan will be executed by IQAC through different college committees and will be monitored in its meetings.3. As a part of it's efforts towards e-governance, the college has



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		<p>implemented an online file tracking system and online stock register.</p> <ol style="list-style-type: none">4. Strategy development has been done through Academic Committee, IQAC, and decentralization of administration has been done through different committees under IQAC.5. Feedback has been obtained from teachers, students, alumni, and employers through the feedback system. The stakeholders' feedback will be analyzed and actions have been undertaken in order to address the issues raised.
7	Innovations and Best Practices	<ol style="list-style-type: none">1. Construction of Green Auditorium.2. 2 RainWaterHarvestingUnitshave been constructed.3. The college has maintained the solar units installed as a part of the green energy initiative .4. 2 Incinerators have been installed in Girls' hostel for the proper disposal of sanitary waste.5. The college has a functioning vermicompost plant.6. The college has also installed a biogas plant.


Principal
B.H. College, Howly




Coordinator, IQAC
B H College, Howly