



B. H. COLLEGE, HOWLY

Regd. No. 150/1972-73

Estd. 1966

P.O. Howly, Dist. Barpeta (Assam), Pin- 781316

Website : www.bhcollege.ac.in ❖ Email : bhcollege1966@gmail.com ❖ Mob : 9435513261

Action Taken Report for the Academic Session 2021-22

Sl. No.	Criteria	Action taken for the year
1	Curricular Aspects	<ol style="list-style-type: none">1. Academic activity calendar has been prepared by IQAC for the Academic Year in accordance with the Academic Calendar of Gauhati University.2. Departmental Calendars of Activities (Academic and Co-curricular) were prepared by the respective departments and the departmental activities were executed accordingly.3. The teaching faculty prepared the teaching plans based on the course curriculum and Academic Calendar and made sure that the teaching plans were meticulously followed.4. The IQAC along with the Academic Committee carried out periodical reviews and ensured that the objectives of the curriculum were achieved by departments.5. The various Certificate Courses existing in various subjects were designed and submitted to the Academic Committee which were analysed then forwarded to Gauhati University for approval.
2	Teaching-Learning and Evaluation	<ol style="list-style-type: none">1. ICT Panels have been installed in the classrooms to ensure a more interactive environment which helps the teachers create a lively demonstration of the subject matter being taught and hence enrich the teaching-learning process.2. IQAC has organised ICT based skill enhancement workshops for training for the teachers which has helped them use the ICT facilities in a more fruitful way.3. IQAC has co-ordinated with various departments to organise Workshops, Conferences and Seminars during the academic year.4. Study tours, field visits, group discussions, and seminars were started again after COVID 19 pandemic by various departments as a part of experiential learning incorporated in the syllabus in order to ensure learning through exposure.5. The performance of the students has been assessed by a thorough internal evaluation process with the help of the Examination Branch and the respective departments and steps such as remedial classes have been taken to cater to the students requiring additional academic guidance. The teachers maintain the registers regarding the remedial classes taken.6. Group discussion and Viva voce as integrated in various project based papers have been conducted by various departments as a part of internal evaluation as well as student enrichment.



B. H. COLLEGE, HOWLY

Regd. No. 150/1972-73

Estd. 1966

P.O. Howly, Dist. Barpeta (Assam), Pin- 781316

Website : www.bhcollege.ac.in ❖ Email : bhcollege1966@gmail.com ❖ Mob : 9435513261

3	Research, Consultancy and Extension	<ol style="list-style-type: none">1. The faculty members have been encouraged to apply for guideship in Ph.D programmes under the University and currently 4 faculty members have PhD. guideship.2. The faculty members have been encouraged to attain positions in the editorial boards of reputed journals and publications. As a part of the process, some of the departments of the college have released their own journals and have an editorial board of their own.3. The Research Cell has been asked to prepare a reward system to encourage the faculty members to publish their papers in UGC CARE and SCOPUS indexed journals.4. Institution-community network has been strengthened through various extension activities and outreach programmes carried out by respective departments of the college as well as various cells created for the purpose.5. The report and photographs of events held in the college have been regularly uploaded to the college website.
4	Infrastructure and Learning Resources	<ol style="list-style-type: none">1. The college has ensured increase in the availability of the e-journal and printed journal resources in the library.2. The college has begun the process of installation of ICT panels in the classrooms.
5	Student Support Progression	<ol style="list-style-type: none">1. Mentor system has been followed to provide insightful guidance to the students. The Teachers guide the student mentors and the student mentors provide mentorship to the allocated student mentees under active support and guidance of the teachers.2. In class observation and periodic exercises are carried out by the teachers to identify students' progression and academic guidance is provided to the students to boost their performance.3. Remedial/Special classes have been provided wherever required.4. Co-curricular and Extracurricular activities are carried by each department for students. Various departments have included the students to participate in the extension activities in order to provide a platform to discover and showcase their social responsibilities5. Participation of students in various activities has been ensured through the student union, NCC, NSS, Scouts and Guide, Cultural Committee, College Magazines, etc.



B. H. COLLEGE, HOWLY

Regd. No. 150/1972-73

Estd. 1966

P.O. Howly, Dist. Barpeta (Assam), Pin- 781316

Website : www.bhcollege.ac.in ❖ Email : bhcollege1966@gmail.com ❖ Mob : 9435513261

6	Governance, Leadership and Management	<ol style="list-style-type: none">1. As per the norms, The IQAC functions throughout the year for quality assurance.2. IQAC has subdivided the perspective plan year wise and it will be the action plan of IQAC for subsequent years. This action plan will be executed by IQAC through different college committees and will be monitored in its meetings.3. Strategy development has been done through Academic Committee, IQAC, and decentralization of administration has been done through different committees under IQAC.4. Feedback has been obtained from teachers, students, alumni, and employers through the feedback system. The stakeholders' feedback will be analyzed and actions have been undertaken in order to address the issues raised.
7	Innovations and Best Practices	<ol style="list-style-type: none">1. The college has taken initiatives to plan the construction Rain Water Harvesting plants in the hostels of the college.2. Plantation drives shall be carried out by various departments and cells.3. The various departments have continued the extra-curricular activities of publishing their wall magazines and newsletters.


Principal
B.H. College, Howly




Coordinator, IQAC
B H College, Howly