



# B. H. COLLEGE, HOWLY

Regd. No. 150/1972-73

Estd. 1966

P.O. Howly, Dist. Barpeta (Assam), Pin- 781316

Website : [www.bhcollege.ac.in](http://www.bhcollege.ac.in) ❖ Email : [bhcollege1966@gmail.com](mailto:bhcollege1966@gmail.com) ❖ Mob : 9435513261

## Action Taken Report for the Academic Session 2020-21

Sl. No.	Criteria	Action taken for the year
1	Curricular Aspects	<ol style="list-style-type: none"><li>1. Academic activity calendar has been prepared by IQAC for the Academic Year in accordance with the Academic Calendar of Gauhati University.</li><li>2. Departmental Calendars of Activities (Academic and Co-curricular) were prepared by the respective departments and the departmental activities were executed accordingly.</li><li>3. The teaching faculty prepared the teaching plans based on the course curriculum and Academic Calendar and made sure that the teaching plans were meticulously followed..</li><li>4. The IQAC along with the Academic Committee carried out periodical reviews and ensured that the objectives of the curriculum were achieved by departments.</li><li>5. Steps have been taken to ensure online classes for the purpose of curriculum delivery during the lockdown.</li></ol>
2	Teaching-Learning and Evaluation	<ol style="list-style-type: none"><li>1. Besides taking online classes, the teachers have provided academic resources through online modes. The teachers have also conducted group discussions and curricular events in online mode.</li><li>2. Study tours, field visits, group discussions, and seminars were conducted by various departments could not be conducted due to lockdown and pandemic concerns.</li><li>3. The performance of the students has been assessed by a thorough internal evaluation process with the help of the Examination Branch and the respective departments and steps such as remedial classes have been taken to cater to the students requiring additional academic guidance. The teachers maintain the registers regarding the remedial classes taken.</li><li>4. Group discussion and Viva voce as integrated in various project based papers have been conducted by</li></ol>



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		various departments as a part of internal evaluation as well as student enrichment.
3	<b>Research, Consultancy and Extension</b>	<ol style="list-style-type: none"><li>1. The faculty members have been encouraged to apply for guideship in Ph.D programmes under the University and currently 4 faculty members have PhD. guideship.</li><li>2. The faculty members have been encouraged to attain positions in the editorial boards of reputed journals and publications. As a part of the process, some of the departments of the college have released their own journals and have an editorial board of their own.</li><li>3. Institution-community network has been strengthened through various extension activities and outreach programmes carried out by respective departments of the college as well as various cells created for the purpose.</li><li>4. The teachers are felicitated on successful publication of research papers. The college authorities ensure proper nomination of faculty members in order to facilitate participation in FDPs and other programmes which enhance the culture of research.</li></ol>
4	<b>Infrastructure and Learning Resources</b>	<ol style="list-style-type: none"><li>1. The college has ensured continuous purchase of books as per requisitions in order to ensure availability of academic resources.</li><li>2. Steps such as online modes of teaching have been taken to ensure that regular classes are taken.</li></ol>



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<b>5</b>	<b>Student Support Progression</b>	<ol style="list-style-type: none"><li>1. Mentor system has been followed to provide insightful guidance to the students. The Teachers guide the student mentors and the student mentors provide mentorship to the allocated student mentees under active support and guidance of the teachers.</li><li>2. In class observation and periodic exercises are carried out by the teachers to identify students' progression and academic guidance is provided to the students to boost their performance.</li><li>3. Remedial/Special classes have been provided wherever required.</li><li>4. Co-curricular and Extracurricular activities are carried by each department for students in online mode.</li><li>5. Participation of students in various activities has been ensured through the student union, NCC, NSS, Scouts and Guide, Cultural Committee, College Magazines, etc was disrupted due to the pandemic.</li></ol>
<b>6</b>	<b>Governance, Leadership and Management</b>	<ol style="list-style-type: none"><li>1. As per the norms, The IQAC functions throughout the year for quality assurance.</li><li>2. IQAC has subdivided the perspective plan year wise and it will be the action plan of IQAC for subsequent years. This action plan will be executed by IQAC through different college committees and will be monitored in its meetings.</li><li>3. As a part of it's efforts towards e-governance, the college has implemented an online file tracking system and online stock register.</li><li>4. Strategy development has been done through Academic Committee, IQAC, and decentralization of administration has been done through different committees under IQAC.</li><li>5. Feedback has been obtained from teachers, students, alumni, and employers through the feedback system. The stakeholders' feedback will be analyzed and actions have been undertaken in order to address the issues raised.</li></ol>



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7	<b>Innovations and Best Practices</b>	<ol style="list-style-type: none"><li>1. Maintenance of Solar Units of the college.</li><li>2. Programmes have been organised to spread awareness about steps to be taken to counter the COVID 19 pandemic among the masses of neighboring areas.</li><li>3. The College, with the help of it's faculty shall used the laboratories to prepare and distribute sanitizers and other required stuffs among the neighboring areas.</li><li>4. The College shall also collaborate with local medical authorities to provide 30 bedded quarantine facilities.</li></ol>
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**Principal**  
B.H. College, Howly



  
**Coordinator, IQAC**  
B H College, Howly