



# B. H. COLLEGE, HOWLY

Regd. No. 150/1972-73

Estd. 1966

P.O. Howly, Dist. Barpeta (Assam), Pin- 781316

Website : [www.bhcollege.ac.in](http://www.bhcollege.ac.in) ❖ Email : [bhcollege1966@gmail.com](mailto:bhcollege1966@gmail.com) ❖ Mob : 9435513261

## Action Taken Report for the Academic Session 2019-20

Sl. No	Criteria	Action taken for the year
1	<b>Curricular Aspects</b>	<ol style="list-style-type: none"><li>1. Academic activity calendar has been prepared by IQAC for the Academic Year in accordance with the Academic Calendar of Gauhati University.</li><li>2. Departmental Calendars of Activities (Academic and Co-curricular) were prepared by the respective departments and the departmental activities were executed accordingly.</li><li>3. The teaching faculty prepared the teaching plans based on the course curriculum and Academic Calendar and made sure that the teaching plans were meticulously followed..</li><li>4. The IQAC along with the Academic Committee carried out periodical reviews and ensured that the objectives of the curriculum were achieved by departments.</li><li>5. A UGCBCS Board was constituted in accordance with the notifications of Gauhati University for the purpose of implementation of CBCS.</li></ol>
2	<b>Teaching-Learning and Evaluation</b>	<ol style="list-style-type: none"><li>1. The teachers shall use interactive teaching methods such as case studies, organizing in classroom debates, etc to ensure effective teaching learning.</li><li>2. IQAC has co-ordinated with various departments to organise Workshops, Conferences and Seminars during the academic year.</li><li>3. Study tours, field visits, group discussions, and seminars were conducted by various departments as a part of experiential learning incorporated in the syllabus in order to ensure learning through exposure.</li><li>4. The performance of the students has been assessed by a thorough internal evaluation process with the help of the Examination Branch and the respective departments and steps such as remedial classes have been taken to cater to the students requiring additional academic guidance. The teachers maintain the registers regarding the remedial classes taken.</li><li>5. Group discussion and Viva voce as integrated in various project based papers have been conducted by various departments as a part of internal evaluation as well as</li></ol>



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		student enrichment.
3	<b>Research, Consultancy and Extension</b>	<ol style="list-style-type: none"><li>1. The faculty members have been encouraged to apply for guideship in Ph.D programmes under the University and currently 4 faculty members have PhD. guideship.</li><li>2. The faculty members have been encouraged to attain positions in the editorial boards of reputed journals and publications. As a part of the process, some of the departments of the college have released their own journals and have an editorial board of their own.</li><li>3. The teachers are felicitated on successful publication of researchpapers. The college authorities ensure proper nomination of faculty members in order to facilitate participation in FDPs and other programmes which enhance the culture of research.</li></ol>
4	<b>Infrastructure and Learning Resources</b>	<ol style="list-style-type: none"><li>1. Steps have been taken in order to increase availability of the e-journal and printed journal resources in the library. The college has begun the process to get subscription to various journals and get remote access for the same.</li><li>2. Projector facilities have been installed in the 6 classrooms .</li><li>3. Construction of a seminar hall with state of art facilities has begun.</li></ol>
5	<b>Student Support Progression</b>	<ol style="list-style-type: none"><li>1. In class observation and periodic exercises are carried out by the teacherstoidentify students' progression and academic guidance is provided to the students to boost their performance.</li><li>2. Remedial/Specialclasses have been provided wherever required.</li><li>3. Co-curricular and Extracurricular activities arecarried by each department for students. Various departments have included the students to participate in the extension activities in order to provide a platform to discover and showcase their social responsibilities</li><li>4. Career counseling and placement drives activities have been carried out through the Student Counselling. The teachers educate the students about various career opoortunities in different fields.</li><li>5. Participation of students in various activities has been ensured through the student union, NCC, NSS, Scouts and</li></ol>



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		Guide, Cultural Committee, College Magazines, etc.
6	<b>Governance, Leadership and Management</b>	<ol style="list-style-type: none"><li>1. As per the norms, The IQAC functions throughout the year for quality assurance.</li><li>2. IQAC has subdivided the perspective plan year wise and it will be the action plan of IQAC for subsequent years. This action plan will be executed by IQAC through different college committees and will be monitored in its meetings.</li><li>3. has been done through Academic Committee, IQAC, and decentralization of administration has been done through different committees under IQAC.</li><li>4. Feedback has been obtained from teachers, students, alumni, and employers through the feedback system. The stakeholders' feedback will be analyzed and actions have been undertaken in order to address the issues raised.</li></ol>
7	<b>Innovations and Best Practices</b>	<ol style="list-style-type: none"><li>1. Solar Units have been installed as a commitment towards sources renewable energy.</li><li>2. A plan to build a village library for the purpose of serving rural students has been devised and presented. The construction could not begin due to the COVID 19 pandemic.</li></ol>

  
**Principal**  
B.H. College, Howly



  
**Coordinator, IQAC**  
B H College, Howly