



B. H. COLLEGE, HOWLY

Regd. No. 150/1972-73

Estd. 1966

P.O. Howly, Dist. Barpeta (Assam), Pin- 781316

Website : www.bhcollege.ac.in ❖ Email : bhcollege1966@gmail.com ❖ Mob : 9435513261

Action Taken Report for the Academic Session 2018-19

Sl. No.	Criteria	Action taken for the year
1	Curricular Aspects	<ol style="list-style-type: none">1. Academic activity calendar has been prepared by IQAC for the Academic Year in accordance with the Academic Calendar of Gauhati University.2. Departmental Calendars of Activities (Academic and Co-curricular) were prepared by the respective departments and the departmental activities were executed accordingly.3. The teaching faculty prepared the teaching plans based on the course curriculum and Academic Calendar and made sure that the teaching plans were meticulously followed..4. The IQAC along with the Academic Committee carried out periodical reviews and ensured that the objectives of the curriculum were achieved by departments.
2	Teaching-Learning and Evaluation	<ol style="list-style-type: none">1. The teachers shall use interactive teaching methods such as case studies, organizing in classroom debates, etc to ensure effective teaching learning.2. IQAC has co-ordinated with various departments to organise Workshops, Conferences and Seminars during the academic year.3. Study tours, field visits, group discussions, and seminars were conducted by various departments as a part of experiential learning incorporated in the syllabus in order to ensure learning through exposure.4. The performance of the students has been assessed by a thorough internal evaluation process with the help of the Examination Branch and the respective departments and steps such as remedial classes have been taken to cater to the students requiring additional academic guidance. The teachers maintain the registers regarding the remedial classes taken.5. Group discussion and Viva voce as integrated in various project based papers have been conducted by various departments as a part of internal evaluation as well as student enrichment.



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3	Research, Consultancy and Extension	<ol style="list-style-type: none">1. The faculty members have been encouraged to apply for guideship in Ph.D programmes under the University and currently 4 faculty members have PhD. guideship.2. The teachers are felicitated on successful publication of researchpapers. The college authorities ensure proper nomination of faculty members in order to facilitate participation in FDPs and other programmes which enhance the culture of research.
4	Infrastructure and Learning Resources	<ol style="list-style-type: none">1. The college has ensured continuous purchase of books as per requisitions in order to ensure availability of academic resources.2. Proper maintainance of the computer facilities including hardware and software and the CCTV cameras previously installed.3. Projectors shall be installed in some of the classrooms in order to enrich the teaching-learning process.
5	Student Support Progression	<ol style="list-style-type: none">1. In class observation and periodic exercises are carried out by the teacherstoidentify students' progression and academic guidance is provided to the students to boost their performance.2. Remedial/Specialclasses have been provided wherever required.3. Co-curricular and Extracurricular activities arecarried by each department for students. Various departments have included the students to participate in the extension activities in order to provide a platform to discover and showcase their social responsibilities4. Career counseling and placement drives activities have been carried out through the Student Counselling. The teachers educate the students about various career oportunity in different fields.5. Participation of students in various activities has been ensured through the student union, NCC, NSS, Scouts and Guide, Cultural Committee, College Magazines, etc.



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6	Governance, Leadership and Management	<ol style="list-style-type: none">1. As per the norms, The IQAC functions throughout the year for quality assurance.2. IQAC has subdivided the perspective plan year wise and it will be the action plan of IQAC for subsequent years. This action plan will be executed by IQAC through different college committees and will be monitored in its meetings.3. Strategy development has been done through Academic Committee, IQAC, and decentralization of administration has been done through different committees under IQAC.4. Feedback has been obtained from teachers, students, alumni, and employers through the feedback system. The stakeholders' feedback will be analyzed and actions have been undertaken in order to address the issues raised.
7	Innovations and Best Practices	<ol style="list-style-type: none">1. The departments published their wall magazines and newsletters with the help of active participation from students. This initiative helped the students to gauge their creative responses.2. The college invited various academicians and professionals like Prof. Mihir Kanta Choudhury (Advisor to the Department of Education, Govt. of Assam) and Hrishikesh Goswami (Press Media Advisor, Govt. of Assam) during the session to provide awareness among the students


Principal
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Coordinator, IQAC
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