

**The Constitution of
“The Science Forum”, B. H. College, Howly
2017**

Preamble

We, the teachers and students of B. H. College Science Stream and the Principal of the college form a forum, “The Science Forum”, B H College, Howly. We solemnly declare that “We accept this constitution to help the student community of science stream to develop their scientific talents and academic spirit in real sense, thereby creating scientific attitude to help themselves and society as a whole on 8th May, 2017”.

Short title, Extent and commencement

The constitution may be called “The Science Forum”, B. H. College, Howly.

1. It shall have the extent to all the science subjects offered at H.S. and B.Sc. level.
2. It shall come into force on such date as the Principal, B. H. College, Howly may declare after approval from the house.
3. It shall come into force on such date as the Principal, B. H. College, Howly may declare after approval from the house.

Section – I

Aim of the constitution

To encourage the students to participate in various science related activities for generating exposure to the recent advances in science & to built scientific temperament & creative thinking among the student community.

Section – II

Objectives

1. To encourage the students through felicitation for their academic achievements in different levels of examinations.
2. To encourage the students for creative writing through publishing wall magazines, bulletins, books, journals & other form of published works.
3. To encourage the students for building scientific temperament through celebrating National Science Day, World Environment Day, Wildlife Week, World Wetland Day etc. Efforts may be made for holding seminars, workshops, science exhibitions, science model displays & popular talks for augmenting scientific knowledge among the students.

Section – III

Framework of committee

All the teachers of the science stream and the students enrolled in B.Sc. and H.S. (Science) shall be the general members of The Science Forum. The executive committee shall be formed as under :

1. President – Principal of the college
2. Secretary – 1 (From teacher)
3. Assistant Secretaries – 6 (From students of 3rd semester of each Department having major subject)
4. Executive members – All HoDs of the science stream and senior teachers as special invitees.
5. Auditor – 1 (From teacher)

Section – IV

Term of the committee and its formation

1. The term of the committee should be of 2 years duration.
2. The committee will be formed in the first day of annual meeting by the process of mutual discussion.
3. No financial benefit will be given to any member of the committee. The nature of work will be voluntary.

Section – V

General guidelines

1. The first yearly meeting of “The Science Forum” should be held in the admission month itself among the President, Secretary, Assistant Secretary, Executive Members & General Members of the teaching staff.
2. “The Science Forum” fees will be fixed by the academic committee of the college.
3. The fees will be collected from students of H.S. 1st & B.Sc. 1st semester at the time of admission.
4. The whole process of collection of fund and disbursement for various activities will be the sole responsibility of the forum secretary.
5. On the basis of total collected amount, allocation of fund for various year long activities should be finalized, as per the objective of the constitution on the first yearly meeting. Accordingly, the secretary should disburse the fund as and when required.
6. At least two teaching faculties should shoulder the responsibility of each event.
7. Each intending event organizer should submit a budget proposal on the second yearly meeting, as fixed in the first meeting.
8. The expenditure in refreshment head in each event should not exceed 5% of the total allocated budget.
9. After the completion of the event, the organizer should submit the details of expenditure made with proper voucher to the forum secretary within 10 days.
10. Secretary will submit the details of vouchers and expenditure by the different event organizers to the auditor for audit report preparation.
11. The details of audit report and an overview of the various events held on the different periods of the year will be placed before the house on the last yearly meeting, to be held, before the commencement of admission process.
12. Any expenditure made in excess of allocated budget amount will not be entertained under any circumstances.

Section – VI

Loss of Membership etc.

Any member of The Science Forum violating the constitution of the forum or involving in any activity harmful to the forum will loss his or her membership of the forum. The decision of the executive committee will be final in this regard.

Section – VII

Amendment

Amendment to the different sections of the constitution can be made by holding a separate general meeting among all the teaching & student members. The aim and objectives of the constitution shall remain unaltered under any circumstances.

The Principal, B.H. College, Howly gave his assent to the Constitution on 8th May, 2017 after it was adopted in the Executive Meeting of ‘The Science Forum’, B.H. College, Howly.

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