



भारत सरकार / Govt. of India

आयकर विभाग / Income Tax Department

कार्यालय प्रधान मुख्य आयकर आयुक्त कार्यालय; उ. प. क्षेत्र, आयकर भवन, सेक्टर-17-ई, चण्डीगढ़

O/o The Pr. Chief Commissioner of Income Tax (NWR), Aayakar Bhawan,

Sector-17-E, Chandigarh. Tel: 0172-2544626 Email: Chandigarh.dcit.hq.admin@incometax.gov.in

F.No. Pr.CC/CHD/CB-III/DR/TA 2019/6338/2022-23/1504

Dated: 22.10.2022

OFFICE MEMORANDUM: PROVISIONAL APPOINTMENT OFFER

Sh./Smt./Ms. DWMWILU GOYARY S/o Babu Ram Goyary (Roll No: 5105009545), Rank No. SL\III\6338, DOB: 29.3.1998, Category (ST) is hereby informed that he/she has been selected for appointment to the post of **Tax Assistant in Level-4 of Pay Matrix of ₹25,500 - 81,100** with usual allowances as may be sanctioned by the Government of India from time to time.

The conditions of appointment are detailed below. If he/she accepts the offer of provisional appointment on these conditions, he/she should report for duty **in the O/o the Asstt./Dy. Director of Income Tax(Inv.), Mohali, Central Revenue Building, Sector-17E, Chandigarh, immediately but not later than 21 days of the date of receipt of this memorandum.**

No travelling or other allowance will be paid for joining the post.

CONDITIONS OF SERVICE

1. His/Her appointment is subject to verification of the character & antecedents and issuance of medical fitness certificate in his/her favour. **In case of any negative verification, the services would be terminated without assigning any reason or notice.** Further, the appointment of the candidate is subject to the submission of his/her left hand thumb impressions, signatures and handwriting on the certification statement provided by this office. The same will be verified with his/her imprints on the admission certificate of the Combined Graduate Level Examination-2019 at different stages. In case of any mismatch/doubt, his/her candidature will be cancelled and his/her Govt. Services will be terminated if it is detected at later stage also, without assigning any reason or notice to the candidate.

(रोबिन बंसल) भा.रा.से.
(Robin Bansal) I.R.S.

आयकर उपसंचालक (मुख्या.) (प्रशा.)
Dy. Commissioner of Income Tax (Hq.) (Admn.)
कार्यालय प्रधान मुख्य आयकर आयुक्त, उ.प. क्षेत्र, चण्डीगढ़
O/o Pr. Chief Commissioner of Income Tax, NWR, Chandigarh

He/She should also note that this Office Memorandum is only an offer and not an appointment order. The appointment order will be issued only on the satisfactory completion of other essential formalities like receipt of the written acceptance of offer of appointment, verification of character & antecedents and medical examination report, educational certificates etc. in favour of the candidate. His/Her further continuance of service will be subject to his/her being found suitable for Government services in all respects.

2. He/She will be on probation for a period of two years, which may be extended further, if considered necessary.
3. He/She should be medically examined by Civil Surgeon or District Medical Officer/Practitioner and found to be fit.
4. He/She should state that whether he/she is a citizen of India or other Nationality /Citizenship: it is necessary that the candidate should be:-
 - (a) a citizen of India, OR
 - (b) a subject of Nepal, OR
 - (c) a subject of Bhutan, OR
 - (d) such Tibetan refugee, who came to India before 1st January, 1962 with an intension to become a permanent resident.
 - (e) Such a person of Indian origin who came to India from Pakistan, Burma, Sri Lanka, East African Countries like Kenya, Uganda and United Republics of Tanzania (Ex. Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with an intension to become a permanent resident.

But the concerned candidate of the category (b) (c) (d) and (e) above should have the eligibility certificate issued in his/her own name by the Government of India.

5. He/She should give statement in writing giving full information of his/her previous employment, if any, in the last 3 years under the Government of India or under any State Government. **If he/she is already employed, he/she must produce a Relieving Order from the concerned employer. He/She will not be allowed to account his/her past services for seniority in this Department.**
6. If he/she claims to be a member of Scheduled Cast (SC)/Scheduled Tribe (ST)/Other Backward Class (OBC), he/she should state specifically which of the caste or tribe or community mentioned in Constitution (Schedules Castes) order, 1950 or under Constitution (Scheduled Tribes) Order, 1950 or relevant order for OBC under Constitution/Resolution of Govt. of India, he/she belongs. He/She should obtain and produce a certificate in support

of his/her claim in the prescribed format issued by the prescribed authorities.

7. In case of appointment against vacancies reserved for OBC, the appointment is provisional and is subject to the community certificate being verified through the proper channel. If the verification reveals that the claim of the candidate to belong to OBC or not to belong to Creamy Layer is false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such action as may be taken under the provision of Indian Penal Code for production of false certificate.
8. Any person whose marriage is void by reason of its taking place during the life time of his/her spouse or who has married to such a person whose spouse is living at the time of marriage shall not be eligible for appointment in service unless the Govt. of India has granted exemption to such person in accordance with this rule after being satisfied that there are special grounds for so ordering.
9. The candidate who has accepted/will accept dowry in his/her marriage will be liable to be unfit for Government Service.
10. He/She is warned that furnishing of incorrect information on any point will render him/her liable to disciplinary action.
11. He/She should also note that he/she has to conform to the rules, discipline and conduct prevailing in this office and those imposed by Government on all their employees.
12. The Head of the Office has full discretion to forward or withhold any of his/her applications for appointments in other Government offices elsewhere.
13. He/She should declare in writing within six months of his/her appointment his/her home town for the purpose of leave travel concession.
14. His/her appointment is further subject to his/her taking oath of allegiance to the Constitution of India before the Head of the Office.
15. The other conditions of service will be governed by the relevant rules and orders if any, in force from time to time.
16. It may be noted that this offer of appointment is also conditional upon successful completion of Training by the candidate.

17. He/She is liable to be posted anywhere in the charge of Pr. Chief Commissioner of Income Tax, NW Region (Cadre Controlling Authority).

This issues with the prior approval of the competent authority.

Puneetinder

(Puneetinder Singh Walia, IRS)

Addl. Commissioner of Income Tax (Hq.) (Admn.)
Chandigarh

To,

DWMWILU GOYARY S/o Babu Ram Goyary
VILL Khamarguri P.O. Borobazar, PS- Bijni, District
-Chirang Assam 783393

Copy to

1. The Director General of Income Tax(Inv.), Chandigarh, Central Revenue Building, Sector-17E, Chandigarh for information.
2. The Pr. Director of Income Tax (Inv.), Ludhiana, 126, Opposite BVM School, Kitchlu Nagar, Ludhiana for information.
3. The Addl.Jt Director of Income Tax(Inv.), Ludhiana, 1-6, Opposite BVM School, Kitchlu Nagar, Ludhiana for information.

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(Robin Bansal, IRS)

Dy. Commissioner of Income Tax (Hq.)(Admn.)
Chandigarh